



TOWN OF ROXBURY CONNECTICUT

Senior Center Board of Directors

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

**ROXBURY SENIOR CENTER BOARD OF DIRECTORS
REGULAR MEETING
JANUARY 5, 2017
CANCELLATION NOTICE**

The Regular Meeting of the Senior Center Board of Directors scheduled for January 5, 2017 has been cancelled. A Special Meeting will be held January 12, 2017.

Respectfully submitted,

Jai Kern

Tai Kern, Secretary



TOWN OF ROXBURY CONNECTICUT

Senior Center Board of Directors

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY SENIOR CENTER BOARD OF DIRECTORS SPECIAL MEETING JANUARY 12, 2017 MINUTES

CCALL TO ORDER

The meeting was called to order at 7:17 p.m. by Chairman Bill Curren.

IDENTIFICATION OF MEMBERS

Present: Bill Curren, Joanne Logan, Tori Baldwin, and Marilyn Kayner
Senior Center Director: Linda Wahlers
Others Present: Jim Hurlbut

APPROVAL OF MINUTES

Minutes of the 12/01/16 Regular Meeting

The minutes of the 12/01/16 meeting were distributed and reviewed.

A motion was made to approve the minutes of the 12/01/16 Regular Meeting. Motion by Tori Baldwin, seconded by Marilyn Kayner and carried unanimously.

REGULAR REPORTS

Director's Report

The Director's Report dated December 2016 was reviewed. The repair of generator was noted. No major discussion. Director Wahlers gave an update on her work with the Friends.

Friends of the Roxbury Senior Center Report

No report

B.O.D. Treasurer's Report

No change

OLD BUSINESS

Roxbury Land Trust Offices

Computer/Cable Update- It was determined that the cable for TV reception in the old vault could not be done by running the cable through the existing radiator opening. Drilling through the vault wall was discussed and rejected as too expensive. Jim Hurlbut will examine an option that will offer access by running the cable from the basement into the entryway hallway and will run the cable along the floor and enter the room through the existing doorway. The Board verbally approved a maximum of a \$500 expenditure to get this done. Formal motion not made.

The group further discussed rewiring the building internet infrastructure, and the Board chose to hold off pending further discussion about how to finance this and if it was a RSC responsibility or a Town/Capital expense. Further discussion on this matter was tabled until the February meeting.

NEW BUSINESS

Budget Discussion

Tabled until the February meeting. Director Wahlers was asked by the Board to provide at that meeting a list of the furniture she would like to purchase to finish the newly acquired RLT space.

BY-LAWS & POLICIES

N/A

PROGRAMS

N/A

ADJOURNMENT

A motion was made to adjourn the meeting at 8:43 p.m. by Joanne Logan, seconded by Tori Baldwin and carried unanimously.

Respectfully submitted,

Bill Curren

Bill Curren, Chairman



TOWN OF ROXBURY CONNECTICUT

Senior Center Board of Directors

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

**ROXBURY SENIOR CENTER BOARD OF DIRECTORS
REGULAR MEETING
FEBRUARY 2, 2017
CANCELLATION NOTICE**

The Regular Meeting of the Senior Center Board of Directors scheduled for February 2, 2017 has been cancelled. A Special Meeting will be held February 9, 2017.

Respectfully submitted,

Jai Kern

Tai Kern, Secretary



TOWN OF ROXBURY CONNECTICUT

Senior Center Board of Directors

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

**ROXBURY SENIOR CENTER BOARD OF DIRECTORS
SPECIAL MEETING
FEBRUARY 9, 2017
CANCELLATION NOTICE**

The Special Meeting of the Senior Center Board of Directors scheduled for February 9, 2017 has been cancelled due to expected weather conditions.

Respectfully submitted,

Jai Kern

Tai Kern, Secretary



TOWN OF ROXBURY CONNECTICUT

Senior Center Board of Directors

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY SENIOR CENTER BOARD OF DIRECTORS SPECIAL MEETING FEBRUARY 21, 2017 MINUTES

CALL TO ORDER

The meeting was called to order at 7:20 p.m. by Chairman Bill Curren.

IDENTIFICATION OF MEMBERS

Present: Bill Curren, Rich Burmann, Tori Baldwin, and Marilyn Kayner
Senior Center Director: Linda Wahlers

BUSINESS

The focus of this special meeting was to determine and approve the budget for fiscal 2017-18, plus Capital Expenses for FY 2018-20.

General Budget

Note: The board maintained the prior year budget line dollar amounts in most cases. The exceptions, and/or general comments below:

- Heating Fuel

The board felt that this line should not be increased, as we have not exceeded the \$10,000 ceiling in the past 3 budgets. Chairman Curren felt that increasing the line "to be safe" was not in the interest of taxpayers.

- Electricity

Due to the addition of the RLT rooms, and the attendant increase in electrical usage, this line was increased by nearly 10% (\$750) to \$8550.

- B&G/Maintenance and repair

Conversation centered on the inactivated exterior motion sensor light in the driveway, and the age and maintenance of the dishwasher and refrigerator in the kitchen. The board chose to exceed Director Wahlers request for a \$200 (5%) increase in this line and increased the line by \$700 (17%)

- Printing

Director Wahlers explained that the printing company had committed to doing all needed printing for the year at a cost of \$1620, an increase of \$20. The Board agreed to this change.

Outside services

This budget line has been exceeded each of the two prior fiscal years, and we are on track to exceed it again this year. In addition, we will see increased cable/internet costs associated with the additional space created by the RLT offices. The Board agreed to accept the Directors recommendation of a \$250 increase (14%)

All other line items are maintained at FY 2016-17 level.

Capital Expenses

The Board of Selectmen requested that we schedule projected Capital Expense needs for the next 3 fiscal years. The Board and Director agreed to the following:

- 2017-18 - Exterior building painting, needed carpentry repair and replacement, and correction of water leakage on South Wall of Main building. Cost TBD by bid.

- 2018-19 - The replacement of first floor carpeting and bathroom flooring, and purchase on a TBD kitchen appliance. Due to observed malfunction and age, we expect that we will need to replace the dishwasher or refrigerator by this time.
- 2019-20 - Replace and/or repair of first floor flooring near South Street entrance, and paint second floor interior.

ADJOURNMENT

A motion was made to adjourn the meeting at 8:43 p.m. by Joanne Logan, seconded by Tori Baldwin and carried unanimously.

Respectfully submitted,

Bill Curren

Bill Curren, Chairman



TOWN OF ROXBURY CONNECTICUT

Senior Center Board of Directors

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY SENIOR CENTER BOARD OF DIRECTORS REGULAR MEETING MARCH 2, 2017 MINUTES

CALL TO ORDER

The meeting was called to order at 7:16 p.m. by Acting Chair Joanne Logan.

IDENTIFICATION OF MEMBERS

Present: Joanne Logan, Tori Baldwin, and Rich Burmann
Senior Center Director: Linda Wahlers

APPROVAL OF MINUTES

Minutes of the 1/12/17 and 2/21/17 Meetings

The minutes of the 1/12/17 and 2/21/17 meetings were distributed and reviewed. The February minutes were corrected to note that Rich Burmann made the motion to adjourn. Linda Wahlers corrected the amount budgeted for electricity to be \$8,500.

A motion was made to approve the minutes of the 1/12/17 and 2/21/17 meetings as amended. Motion by Tori Baldwin, seconded by Rich Burmann and carried unanimously.

REGULAR REPORTS

Director's Report

The January and February Director's Reports were distributed and reviewed. The group discussed the popularity of Marianne DeSilva's cooking class. Director Wahlers reported that the Center utilizes a waiting list for all the trips and programs when possible. The group considered the option of requesting payment in advance for certain programs. Linda Wahlers explained that classes that require supplies warrant a fee for the instructor based on the number of participants.

The Board all wished Marilyn Kayner a very happy birthday!

Friends of the Roxbury Senior Center Report

No report

B.O.D. Treasurer's Report - no change

Joanne Logan distributed an updated Treasurer's Report noting that the balance of the restricted fund is \$3,302.24 and the balance of the unrestricted fund is \$4,916.31. The funds for the chairs were dispersed on 1/24/17 in the amount of \$1,419.00

OLD BUSINESS

Building Internet Infrastructure

Director Wahlers reported that the Internet connection is going down more often lately. Jimmy Hurlbut will be changing out the equipment which will hopefully solve the problem. There are some patrons who seem to have interest in the new computer system and are looking forward to its installation. Jimmy Hurlbut will initially provide an overview of the system and then Bill Chin will be offering tutorials.

NEW BUSINESS

Exterior Motion Detector

Linda Wahlers will call Town Hall tomorrow to request that someone come out to look at the motion detector to determine what repairs are needed. Joanne Logan requested that an additional motion detector in the back be considered.

BY-LAWS & POLICIES

N/A

PROGRAMS

Director Wahlers reported that all the programs are going smoothly. The Board agreed that the Center is fortunate to have a First Selectmen who is so involved and willing to communicate with the Center. It was noted that the Center's patrons also enjoyed an opportunity to meet the Town's police officers this month.

ADJOURNMENT

A motion was made to adjourn the meeting at 8:05 p.m. by Rich Burmann, seconded by Tori Baldwin and carried unanimously.

Respectfully submitted,

Jai Kern

Tai Kern, Secretary



TOWN OF ROXBURY CONNECTICUT

Senior Center Board of Directors

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY SENIOR CENTER BOARD OF DIRECTORS REGULAR MEETING APRIL 6, 2017 MINUTES

CALL TO ORDER

The meeting was called to order at 7:20 p.m. by Chairman Bill Curren.

IDENTIFICATION OF MEMBERS

Present: Bill Curren, Joanne Logan, Tori Baldwin, and Rich Burmann
Senior Center Director: Linda Wahlers

APPROVAL OF MINUTES

Minutes of the 3/2/17 Meetings

The minutes of the 3/2/17 meeting was distributed and reviewed.

A motion was made to approve the minutes of the 3/2/17 meeting. Motion by Tori Baldwin, seconded by Joanne Logan and carried unanimously.

REGULAR REPORTS

Director's Report

The Director's Report dated March 2017 was distributed and reviewed. Programs are going well and the new facilities are being enjoyed. The new computer was set up today and Director Wahlers will encourage the patrons to use it. She would like to hold a small computer instructional class in May. The group discussed the many potential uses for the computer. The Town has ordered a new telephone system that will include a new router for the Center. Director Wahlers hopes this will resolve some of the Center's rebooting issues.

Friends of the Roxbury Senior Center Report

No Report

B.O.D. Treasurer's Report

No Change - The unrestricted account remains at \$4,916.31

OLD BUSINESS

Building Internet Infrastructure

This will be handled by the Town and does not require any input from this Board.

NEW BUSINESS

It has been found that on occasion during certain programs there is not enough seating. Additionally, several of the chairs should be replaced. Director Wahlers shared a printout of what she would like to purchase that is a slightly different design than the chairs last purchased. This will maintain the eclectic look of the Center. She would like 6 chairs and 2 arm chairs to fill the large table. This will replace some of the old and unsafe chairs as well as provide additional chairs. The group determined that a total of 12 chairs were in need of replacement and any overflow during programs should be directed to the multipurpose room. The group is in favor of this purchase and asked that more research be done and a final price be presented for the Board's approval in May.

BY-LAWS & POLICIES

N/A

PROGRAMS

N/A

ADJOURNMENT

A motion was made to adjourn the meeting at 8:23 p.m. by Rich Burmann, seconded by Tori Baldwin and carried unanimously.

Respectfully submitted,

Tai Kern

Tai Kern, Secretary



TOWN OF ROXBURY CONNECTICUT

Senior Center Board of Directors

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY SENIOR CENTER BOARD OF DIRECTORS REGULAR MEETING MAY 4, 2017 MINUTES

The May 4, 2017 Regular Meeting was cancelled due to a lack of a quorum at 7:30 p.m.

Members Present: Joanne Logan and Tori Baldwin
Senior Center Director: Linda Wahlers

Respectfully submitted,
Tai Kern
Tai Kern, Secretary



TOWN OF ROXBURY CONNECTICUT

Senior Center Board of Directors

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY SENIOR CENTER BOARD OF DIRECTORS SPECIAL MEETING MAY 9, 2017 MINUTES

CALL TO ORDER

The meeting was called to order at 7:20 p.m. by Chairman Bill Curren.

IDENTIFICATION OF MEMBERS

Present: Bill Curren, Joanne Logan, Tori Baldwin, Marilyn Kayner and Rich Burmann
Senior Center Director: Linda Wahlers

APPROVAL OF MINUTES

Minutes of the 4/6/17 Meetings

The minutes of the 4/6/17 meeting were distributed and reviewed.

A motion was made to approve the minutes of the 4/6/17 meeting. Motion by Tori Baldwin, seconded by Joanne Logan and carried unanimously.

REGULAR REPORTS

Director's Report

The group reviewed the Director's Report dated April 2017. April was a good month at the Center. The group discussed the program held that involved the seniors that grew up in Roxbury. They were able to share their experiences with the second grade class. Both the seniors and children had a great time. The Board encourages the Center to continue to build a relationship with the children at Booth.

Friends of the Roxbury Senior Center Report

Director Wahlers reported that she met with the Friends Board and everything is going extremely well. A new art show will be displayed soon. Tori Baldwin suggested the Center expand the hanging system into the multipurpose room to allow the show to become larger.

B.O.D. Treasurer's Report - no change

The unrestricted account remains at \$4,916.31

OLD BUSINESS

New Chairs for the Center

Joanne Logan distributed information regarding the chairs from a different distributor to compare with the distributor that has been used in the past. The group discussed whether the chairs should be the same for the sake of uniformity or if that is felt to be too institutional. Director Wahlers noted that four arm chairs for the multipurpose room and four arm chairs for the main room are needed. Additionally, 10 armless chairs and two pedestals are needed. She will mix stain finishes and fabrics to avoid the institutional look.

A motion was made to approve the purchase of 18 chairs and 2 pedestals in an amount not to exceed \$2,200 from the BoD Unrestricted Account. Motion by Tori Baldwin, seconded by Marilyn Kayner and carried unanimously.

NEW BUSINESS

Marilyn Kayner suggested adding ceiling tiles to help with the acoustics of the Center when crowded. She has noticed patrons having difficulties with the noise at times. It was noted that fabric can also be used to absorb sound. The Board agreed to continue to monitor the situation.

BY-LAWS & POLICIES

N/A

PROGRAMS

N/A

ADJOURNMENT

A motion was made to adjourn the meeting at 8:30 p.m. by Marilyn Kayner, seconded by Tori Baldwin and carried unanimously.

Respectfully submitted,

Tai Kern

Tai Kern, Secretary



TOWN OF ROXBURY CONNECTICUT

Senior Center Board of Directors

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

**ROXBURY SENIOR CENTER BOARD OF DIRECTORS
REGULAR MEETING
JUNE 1, 2017
CANCELLATION NOTICE**

The Regular Meeting of the Senior Center Board of Directors scheduled for June 1, 2017 has been cancelled. A Special Meeting will be held June 6, 2017.

Respectfully submitted,

Tai Kern

Tai Kern, Secretary



TOWN OF ROXBURY CONNECTICUT

Senior Center Board of Directors

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY SENIOR CENTER BOARD OF DIRECTORS SPECIAL MEETING JUNE 6, 2017 MINUTES

CALL TO ORDER

The meeting was called to order at 7:15 pm by Chairman Bill Curren.

IDENTIFICATION OF MEMBERS

Present: Bill Curren, Tori Baldwin, and Rich Burmann
Senior Center Director: Linda Wahlers

APPROVAL OF MINUTES

Minutes of the 5/9/17 Meetings

The minutes of the 5/9/17 meeting were distributed and reviewed.

A motion was made to approve the minutes of the 5/9/17 meeting. Motion by Tori Baldwin, seconded by Rich Burmann and carried unanimously.

REGULAR REPORTS

Director's Report

The group reviewed the Director's Report dated May 2017. It was noted that about 8 people signed up for the class being held about various Apple devices. A computer class is being developed for the seniors as well. Director Wahlers also noted that there is a lovely group of card players that have come together at the Center.

Friends of the Roxbury Senior Center Report

Director Wahlers reported that everything is going well with the Friends. Soups On ends on the last Tuesday in June and will return again after Labor Day. The Soups On budget is expected to be discussed by the Friends. This program has been evolving since it started. The suggested donation is expected to remain at \$5.00. The cooks are continued to be greatly appreciated for their donation of time and talent to the program. Everyone agreed that this is a beautiful program for the community, which is wonderful for the Center. Tori Baldwin noted that she may be able to provide some fresh vegetables from the Garage in the fall.

B.O.D. Treasurer's Report - no report

The unrestricted account former balance was at \$4,916.31. The cost of the chairs and shipping totaled \$1928.67.

OLD BUSINESS

New Chairs for the Center- update

The chairs were ordered at a lower cost using the new supplier and are expected to be delivered by the middle of July. Director Wahlers thanked Joanne Logan for her time in researching alternate suppliers.

NEW BUSINESS

Senior Bus Based Programming

Bill Curren questioned whether there was a possibility of using the bus into the evening hours. There has been some interest in going to a baseball game. Many of the people that the Center services are not comfortable going out into the night. There are many wonderful opportunities for activities in the evening, especially in the summer months. Director Wahlers reported that Jerrilynn Tiso tried to offer a baseball game at one time, but it resulted in no response.

Director Wahlers noted that the Town has grant money available for a charter bus. She will be trying to offer trips out of the State with the charter bus, which is not something that can be done with the town bus.

Tori Baldwin noted that in this area there are some wonderful concerts in the evening. Bill Curren described a few free concert opportunities in the evening within an hour away.

The Board agreed that they should try to find ways to maximize the bus programming. Linda Wahlers explained that the bus driver is wonderful and may be amenable to some evening programming. Linda Wahlers added that in the evening the bus can offer pick up the seniors at their houses. The members agreed that they would try to come up with some evening opportunities for trips and spread the word.

BY-LAWS & POLICIES

N/A

PROGRAMS

N/A

ADJOURNMENT

A motion was made to adjourn the meeting at 8:16 pm by Rich Burmann, seconded by Tori Baldwin and carried unanimously.

The next Regular meeting will be held September 7th.

Respectfully submitted,

Tai Kern

Tai Kern, Secretary



TOWN OF ROXBURY CONNECTICUT

Senior Center Board of Directors

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY SENIOR CENTER BOARD OF DIRECTORS REGULAR MEETING SEPTEMBER 7, 2017 MINUTES

CALL TO ORDER

The meeting was called to order at 7:21 p.m. by Chairman Bill Curren.

IDENTIFICATION OF MEMBERS

Present: Bill Curren, Tori Baldwin, Marilyn Kayner, Joanne Logan and Rich Burmann
Senior Center Director: Linda Wahlers

APPROVAL OF MINUTES

Minutes of the 6/6/17 Meetings

The minutes of the 6/6/17 meeting were distributed and reviewed.

A motion was made to approve the minutes of the 6/6/17 meeting. Motion by Joanne Logan, seconded by Tori Baldwin and carried unanimously.

REGULAR REPORTS

Director's Report

The Director's Report for June, July and August was distributed and reviewed. The group discussed the exceptionally attended knitters group and their lovely work that was on display. Linda Wahlers reported that the new chairs were delivered today and the members were pleased with the selection.

It was noted that films are regularly being shown upstairs on the big screen. The group discussed obtaining a Netflix subscription. Linda Wahlers commended the Library on doing a wonderful job of supplying the Center with the movies the seniors would like to view.

The Board was happy to see how active the summer has been and that the seniors continue to enjoy the Center.

Friends of the Roxbury Senior Center Report

Everyone is looking forward to the return of Soup's On next week. The group was saddened to hear that Margo is stepping down as president of the Friends. Linda Wahlers explained that Margo is wanting to assist in a smooth transition to the new president. Director Wahlers will continue to report on how the Friends decide to move forward.

B.O.D. Treasurer's Report

Joanne Logan reviewed the Treasurer's Report with the Board. The total balance of restricted and non-restricted plus the BoD fund is \$6025.77. Approximately \$2,500 is restricted for computers for the senior population.

A motion was made to accept the Treasurer's Report of 9/7/17. Motion by Rich Burmann, seconded by Marilyn Kayner and carried unanimously.

OLD BUSINESS

Marilyn Kayner noted that the acoustics of the Center must be addressed as it is very difficult for the seniors to hear one another during events. It was noted that this would be a large expenditure that the Town would need to be willing to fund. It was agreed that this issue would be further monitored and a solution explored. The community that the Center serves tends to have hearing challenges and the Town should be sensitive to their frustrations.

NEW BUSINESS

N/A

PROGRAMS

N/A

ADJOURNMENT

A motion was made to adjourn the meeting at 8:28 p.m. by Joanne Logan, seconded by Tori Baldwin and carried unanimously.

The next Regular meeting will be held October 5th.

Respectfully submitted,

Tai Kern

Tai Kern, Secretary



TOWN OF ROXBURY CONNECTICUT

Senior Center Board of Directors

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY SENIOR CENTER BOARD OF DIRECTORS REGULAR MEETING OCTOBER 5, 2017 MINUTES

CALL TO ORDER

The meeting was called to order at 7:18 p.m. by Chairman Bill Curren.
Members Present: Bill Curren, Marilyn Kayner (via conference call), and Rich Burmann
Senior Center Director: Linda Wahlers

APPROVAL OF MINUTES

Minutes of the 9/7/17 Meetings - Tabled

REGULAR REPORTS

Director's Report

The group reviewed the September 2017 Director's report. They discussed the advantages of posting all activities in the newsletter. It was noted that this is helpful for inclusiveness as well as setting the drivers' schedule. Linda Wahlers reported on the Health Department's inspection during Soup's On. The only issue was with a window open, which is something that will be resolved with a full screen.

Friends of the Roxbury Senior Center Report

The group discussed the Center's philosophy regarding Soup's On's leftovers and it was agreed that it should be a judgement call regarding offering seconds. Ultimately, this is left to the Friends to decide, as it is their program. Linda Wahlers reported that there is no Friends report; however, they have met to discuss the upcoming Festival. They will also be meeting to discuss Margo's upcoming departure.

B.O.D. Treasurer's Report - No changes

OLD BUSINESS - N/A

NEW BUSINESS

Senior Center Needs

Linda Wahlers reported that the Director's office is in need of a new computer and new printer. The printer will be multifunctional to allow for faxing, scanning and copying.

A motion was made to spend up to \$1,500.00 from the Restricted Computer Fund for a new computer and printer for the Director's office. Motion by Rich Burmann, seconded by Marilyn Kayner and carried unanimously.

Linda Wahlers asked that it be considered that the coffee station be improved upon. It was noted that additional expenditures should be held until it is known what is going on with the State budget. It is possible that there might be a reevaluation of the Center's budget in the near future.

PROGRAMS

N/A

ADJOURNMENT

A motion was made to adjourn the meeting at 7:59 p.m. by Bill Curran, seconded by Rich Burmann and carried unanimously.

Respectfully submitted,

Jai Kern

Tai Kern, Secretary



TOWN OF ROXBURY CONNECTICUT

Senior Center Board of Directors

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY SENIOR CENTER BOARD OF DIRECTORS REGULAR MEETING NOVEMBER 2, 2017 MINUTES

CALL TO ORDER

The meeting was called to order at 7:15 p.m. by Chairman Bill Curren.

IDENTIFICATION OF MEMBERS

Present: Bill Curren and Rich Burmann; Senior Center Director: Linda Wahlers

It was noted that there was no quorum.

APPROVAL OF MINUTES

Minutes of the 10/5/17 Meetings - Tabled

REGULAR REPORTS

Director's Report

The group reviewed the October 2017 Director's report. Soup's On was discussed and it was noted that the policy is that second servings are offered if the cook feels there is enough food available. Additionally, there is some misunderstanding about whether the cook should be reimbursed for desert. It was agreed that consistency should be maintained with regard to the policies. If there is some disagreement about the policy, those involved should get together and agree on appropriate actions.

Friends of the Roxbury Senior Center Report

- New Chairperson

A new Chairperson has not yet been determined.

- Holiday Festival Plans

Director Wahlers reported that the Holiday Festival plans are going well for the December 2nd event. Should the weather be bad enough to cancel the tree lighting, then the Festival will be postponed as well.

B.O.D. Treasurer's Report - No changes

OLD BUSINESS

Director's Computer Purchase and Set-up - status update

Director Wahlers reported that the computer is due in tomorrow.

NEW BUSINESS

Senior Center Needs

Director Wahlers agreed to research some options for a new coffee center.

Interim Board Secretary

The Board thanked Tai Kern for the wonderful job she has done serving as their secretary. It was agreed that someone from the Senior Center BoD will take on this position in the interim until a replacement is determined.

PROGRAMS - N/A

ADJOURNMENT

The meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Tai Kern

Tai Kern, Secretary



TOWN OF ROXBURY CONNECTICUT

Senior Center Board of Directors

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

**ROXBURY SENIOR CENTER BOARD OF DIRECTORS
REGULAR MEETING
DECEMBER 7, 2017
CANCELLATION NOTICE**

The Regular Meeting of the Senior Center Board of Directors scheduled for December 7, 2017 has been cancelled.

Respectfully submitted,

Bill Curren

Bill Curren, Chairman